



Beauty EverLasting

PERMANENT COSMETICS & TRAINING ACADEMY

Permanent Cosmetic Class Student Enrollment Contractual Agreement

Name: _____ Date: _____

Address: _____
Street City State Zip

Home Phone: _____ Cell Phone: _____

Current Occupation: _____ Email Address: _____

Emergency Contact: _____ Phone Number: _____

Are you a high school graduate? Yes _____ No _____
Are you over 18? Yes _____ No _____
Have you completed your GED? Yes _____ No _____

- 1. This agreement constitutes a legal and binding agreement between Beauty EverLasting and _____ (student name).
2. The tuition for the primary training course is \$5,800 (special \$4,895). Initial _____

The primary training registration requires a deposit of \$1,895 4 weeks in advance to reserve your training date that has been agreed upon. Initial _____

Schedule Training Dates: _____

**IMPORTANT: Items 3 & 4 pertain to your 40-hour pre-class study. All materials must be read & studied prior to the 1st training session.

- 3. Upon receipt of deposit and signed enrollment agreement, a Study Manual & Workbook (Permanent Cosmetics the Foundations of Fundamental Applications 2nd edition & the SPCP Workbook 2nd edition - 32 hours credit) will be mailed to you for pre-class study.
This study manual & workbook must be read and studied prior to your start date.
This is a requirement prior to initiation of your training. Initial _____

- 4. The tuition balance (\$3,000) must be paid 3 weeks prior to the start date of your training. Initial _____
Once the balance is paid in full, remaining pre-class training materials.
Which includes the following:
a. SPCP Glossary of Terms (3 hrs credit)
b. Brow Project (1 hr credit)
This study material must be read & studied prior to your start date.
This is a requirement prior to initiation of your training. Initial _____

- 5. Deposit is non-refundable. Initial _____

6. It is each student's responsibility to arrange to attend an OSHA Bloodborne Pathogen Standard class before the beginning of hands-on practical work. If you prefer an on-site class (non-Internet based,) you may contact your local Health Department or the Society of Permanent Cosmetic Professionals (www.spcp.org) for a referral to an OSHA trainer. An on-line class may be taken at: <http://www.yourtrainingplace.com> Once an OSHA Bloodborne Pathogens Standard class is completed with satisfactory results, forward a copy to *Beauty EverLasting*. ***This is a requirement prior to initiation of your training & counts as 4 hrs credit*** Initial _____
7. Students must complete the minimum forty (40) hour pre-class assignments and show proof of doing so before the first day of an on-site session.
 Study Manual -Permanent Cosmetics the Foundations of Fundamental Applications (20 hrs credit)
 SPCP Workbook end edition (12 hours)
 OSHA Bloodborne Pathogens Standard class (4 hrs credit)
 SPCP Glossary of Terms (3 hrs credit)
 Brow Project (1 hr. credit) Initial _____
8. Students agree to read the provided training manual and workbook thoroughly once through and re-read the manual and workbook a second time. During the second reading, students agree to e-mail *Beauty EverLasting* questions she/he has regarding the information in each section. ***If student does not complete all 40 hours of pre-class studies prior to the start date, your classes will be rescheduled.*** Initial _____
9. It is understood that if I have any special needs required to complete the on-site portion of the class, I must notify *Beauty EverLasting* of these needs no later than two weeks in advance of the scheduled first day of class.
 Example: latex allergy, non-latex gloves required. Initial _____
10. I understand that during class, the procedures I will be conducting are invasive. It is my responsibility to acquire the Hepatitis B series of immunizations prior to my class date, or I agree to decline the Hepatitis B inoculation process in writing. In any case, I hold *Beauty EverLasting* and/or her associates, and ***Beauty Everlasting*** harmless for any accidental exposure to Bloodborne pathogens during the on-site class session. Initial _____
11. It is understood that prior knowledge of proper topical makeup artistry application is a necessary skill and that I either currently have, or will acquire these skills prior to the on-site class date that includes hands-on procedures. My class with *Beauty EverLasting* is contracted for the training and application of permanent cosmetics, not topical makeup artistry. On-site hand-on work will not be scheduled until the eyebrow drawing pre-class assignment project is completed to *Beauty Everlasting's* satisfaction. If for any reason the ability to draw a classic and symmetric eyebrow is not a talent you currently have, or one that is satisfactorily developed in the opinion of *Beauty EverLasting* during the pre-class study period, you will have two choices. 1. This will represent the end of the class without the benefit of refund, or 2. You will be required to relinquish eyebrow work in writing and focus on eyeliner work exclusively. This will be reflective on your procedure specific Certificate of Completion. Initial _____
12. Local students are required to arrange for a minimum of two models to bring to the class for hands-on work. *Beauty EverLasting* provides models if agreed upon. However, models provided by student ultimately help bring in business for the student, as they are more likely to be available for marketing purpose. This provision applies to local students only. Initial _____
13. Classes are limited to two students for practical work sessions, four for theory sessions. *Beauty EverLasting* supervises only one student at a time during hands-on work. If there are two students, one student will observe

the procedure or be assigned study work while the other student is conducting a supervised procedure.

Initial _____

14. Students agree to make themselves available to work with *Beauty EverLasting* on-site at specified dates & times agreed upon by both parties. **If student comes in late or leaves early, student will be required to make up hours lost at an additional cost at a rate of \$100/hour. All hours must be completed in order to receive Certificate of Completion.** If you are enrolling in a Flextime class, it is the responsibility of the student to contact *Beauty EverLasting* to arrange for a schedule for on-site sessions. If student cancels a scheduled training day, you will be required to make up that day at another scheduled date for an additional \$750.00.

Initial _____

15. *Beauty EverLasting* has informed me that it is advisable to master eyebrow, eyeliner, and lip liner procedures before proceeding into advanced procedures. (Such as full lip color, areola, etc...) These classes require advanced class study.

Initial _____

16. Do you have any visual or physical impairment that will make it difficult to learn or perform a detailed craft like permanent cosmetics (dexterity or eyesight challenge, back or neck problems?) Yes _____ No _____

If you answered "Yes" please provide an explanation:

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17. Students must arrive to class on time each day and not leave early unless prior approval has been received from *Beauty EverLasting*. Class hours are _____ a.m. to _____ p.m. Consecutive class day programs are conducted _____ through _____ for fundamental classes.

Initial _____

18. Students are responsible for their own transportation to and from class each day unless arrangements have been made with *Beauty EverLasting*. Lunch is off-site daily, and will be taken as time permits between hands on model assignments. Transportation is not necessary, as there is a good selection of local restaurants. Each student is responsible for his/her own housing accommodations for the duration of the class.

Initial _____

19. Students agree to follow all instruction provided through pre-class study directions and during class, and must work cohesively with fellow classmates and assistant trainers (if any). **Cell phones are not allowed in training classes.**

Initial _____

20. Each student is responsible for bringing a camera that he or she is familiar with, for taking before and after photographs of their hands-on work performed during class. It is the responsibility of the student to take photographs of work performed for portfolio purposes.

Initial _____

21. It is understood that I must finish all hours of training including pre-class and evening homework study assignments, complete the competency written testing at passing score of 75%, and perform satisfactory hands on procedures in order to receive a Certification of Completion for the class.

Initial _____

22. In the event models cancel their scheduled appointments, it is understood that the instructor will show permanent cosmetic videos, power point presentations or assign practical work.

Initial _____

23. If the class you are enrolling for is a fundamental permanent cosmetic course, it is your responsibility after the fundamental class to seek continuing education and advanced training as needed.

Initial _____

24. It is understood there is no guarantee of a “*Certificate of Completion.*” This certificate is awarded only if theory is reasonably understood and procedure specific design and practical work represents good techniques and results. *Certificate of Completions* will be awarded for the theory elements and practical work procedure types performed satisfactorily and once the proficiency examination is passed at a least a 75% level at the completion of the course. **Initial** _____
25. *Beauty EverLasting* provides all post-class support for a period of one year via email or by phone at 732-627-5000 during regular business hours. Post-class support provisions do not include additional on-site class sessions at no charge. **Initial** _____
26. Each student is responsible for determining the licensing needs for their respective state & local municipalities. **Initial** _____
27. *Beauty EverLasting* provides an apprentice program (\$400.00/ session). If you are a New Jersey residents and opening a business in the state you are required by the state to take an apprenticeship to obtain a license. This includes a minimum of 5 of each of the following procedures: Eye brow, Lip liner; Full lip color and eyeliner/eyelash enhancer. **Initial** _____
28. *Beauty EverLasting* provides advanced training classes that include areola restoration, full lip and medical restoration /camouflage. These courses are not part of the Primary Training program. There will be an additional cost upon registration for these courses. **Initial** _____
29. All documents and manuals are copyrighted and are considered “All rights reserved” in accordance with copyright laws. No part of any publication may be reproduced, distributed, or transmitted in any form or by any means, including photocopying, recording, or other electronic or mechanical methods, without the prior written permission of the publisher. **Initial** _____
30. I have read and understood all aspects of this student enrollment agreement and had the opportunity to have all my questions regarding the class answered prior to enrolling in a permanent cosmetic class offered by *Beauty EverLasting*. **Initial** _____

Name: _____ (please print)

Student Signature: _____ **Date:** _____

Instructor/Owner: (*Brenda Wolk*) _____